

19TH ANNUAL
EBWC 2024
EAST BAY WOMEN'S CONFERENCE

Presented by
Walnut Creek Chamber of
Commerce & Visitors Bureau

In association with
Kaiser Permanente



FELECIA
HATCHER



ALLISON
MASSARI



KELLY
SWANSON

HerStory
IN THE MAKING

ENGAGE. INSPIRE. MOTIVATE.

Extraordinary Exhibitor Opportunity

**Tuesday, March 5, 2024
Leshner Center for the Arts
Walnut Creek**



EXHIBIT AT THE 2024 EAST BAY WOMEN'S CONFERENCE

Access to nearly 800 women who are the leaders and decision-makers in their business and communities

Business listing in full color EBWC program

Business listing and website link on Chamber website and eblasts

Exhibitors at the Conference offer a wide range of products and services meaningful to women. Exhibitors can make profitable new business contacts, sell goods and services, present new products, educate decision-makers and fulfill entrepreneurial outreach, diversity, and recruitment programs.

General Conditions

- Each display area is 8' wide and will include a skirted 6' table and one chair.
- Storage space is limited to under the table.
- No oversized booths or pop-ups are allowed.
- The booth staff is limited to two people. Shifts are permitted.
- Booths must be constructed on Monday, March 4. (The day before the conference.) Access time to the exhibit hall and additional instructions will be detailed closer to the event date.
- Exhibitors and their booth staff must check in at the entrance of the Lesher Center for the Arts on Tuesday, March 5, between 6:00—6:45 a.m. The exhibit hall opens at 7:00 a.m.
- All exhibitors must wear the name badge issued to them at check-in.
- The booth fee does not include a seat reservation to the EBWC. A monitor will be located near the exhibit hall so you may enjoy the speaker presentations. An exhibitor lunch is provided.

Seller's Agreement & Hold Harmless

- Per the State Board of Equalization, any exhibitor intending to **sell merchandise or take payments** from their booth must complete and submit the attached Seller's Agreement to the Walnut Creek Chamber of Commerce & Visitors Bureau.
- Exhibitors agree to hold the Chamber harmless of, from, and against all claims, damages, losses, costs, liabilities, expenses and judgments recovered from or assessed against the chamber due to injury or damages to person or property.

For more information about exhibitor booth space or the conference, contact
Walnut Creek Chamber of Commerce & Visitors Bureau at Chamber@Walnut-Creek.com
(925) 934-2007.

Tuesday, March 5, 2024 | Conference hours: 7:00 am - 5:00 pm
 Lesher Center for the Arts, Walnut Creek

Extraordinary Exhibitor Opportunities

- Exhibit in association with the Walnut Creek Chamber of Commerce known for its professional, well-run events.
- Reach a demographic of affluent, highly educated East Bay professionals and community members.
- Network and establish valuable personal/business contacts with dynamic women representing many aspects of life in the East Bay.
- Interact with leaders in community, political, and business arenas.

Exhibitor Booth and Fees

- Booths include 6-foot skirted table and one chair.
- Complimentary Wi-Fi on request.
- Exhibitor business listing in full-color program.
- Exhibitor business listing and web link from Chamber website.
- Exhibitor business listing and web link in attendee eblast
- Booth fee includes continental breakfast, lunch, and invitation to attend the end-of-day networking wine reception.
- \$595* Walnut Creek Chamber of Commerce members.
- \$795* Non-members.

Exhibitor Registration

Company: _____ Contact Name: _____

Address: _____

Work Phone: _____ Cell Phone: _____ Email: _____

Women's Conference Booth: \$595.00* Chamber Member \$795.00* Non-Member

***Exhibitors selling merchandise or services:** The Lesher Center is owned and operated by the City of Walnut Creek. There is a 15% City commission applied to all sales. Lesher Center staff will provide each vendor selling goods or services a Concession Report to complete when you set up and collect payment by cash, check, or credit card at the end of the event.

Business listing in conference program (if different than above) : _____

Web address (for inclusion in EBWC event program) _____

Method of Payment: Check Credit Card

Please make checks out to the Walnut Creek Chamber Foundation

Credit Card Number: _____ Expires: _____ Security code: _____

Total to be charged: _____

Name on the credit card: _____

Credit card billing address including zip code: _____

Signature: _____ Date: _____

**Cancellation Policy:
 NO REFUNDS***

**If the EBWC is cancelled, a full refund will be issued.*

Please return registration and payment to: chamber@walnut-creek.com

Walnut Creek Chamber of Commerce & Visitors Bureau

1280 Civic Drive, Suite 100, Walnut Creek, CA 94596 | (925) 934-2007





Tuesday, March 5, 2024
8:00 am - 5:00 pm
Leshner Center for the Arts, Walnut Creek

Seller's Registration Agreement

Exhibitor Contact Name: _____

Merchandise to be sold: _____

Phone: _____ Cell Phone: _____

Federal Tax ID # _____

Federal Tax ID # listed as: _____

Seller's Permit # _____

I UNDERSTAND THAT THE WALNUT CREEK CHAMBER OF COMMERCE, CITY OF WALNUT CREEK, AND SPONSORING ORGANIZATIONS ARE NOT RESPONSIBLE FOR LOST, STOLEN OR DAMAGED EQUIPMENT OR MERCHANDISE. I ALSO UNDERSTAND THAT THE WALNUT CREEK CHAMBER OF COMMERCE, CITY OF WALNUT CREEK, AND SPONSORING ORGANIZATIONS ARE NOT RESPONSIBLE FOR ACCIDENT/ INJURY TO ME OR MY STAFF AND I DO HOLD HARMLESS ANY OF THE ABOVE INDIVIDUALS, BUSINESSES OR ORGANIZATIONS FOR ANY AND ALL LIABILITY.

Signature: _____ Date _____

Please provide a certificate of liability insurance in the amount of \$1,000,000 per occurrence or \$2,000,000 general aggregate, naming the Walnut Creek Chamber of Commerce as additional insured.



Please Forward to:
Walnut Creek Chamber of Commerce & Visitors Bureau
1280 Civic Drive, Suite 100 Walnut Creek, Ca. 94596
Phone 925-934-2007
chamber@walnut-creek.com